

Reem alrasheed

Business administration

Contact

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Education

Graduated from princess Noura university as businesses administrator.

Key Skills

- Marketing.
- Project Management.
- Social Media.

Objective

I always have looked to my self as women trying to understand what is there and try to solve it and to be part of a work culture that provides me the opportunity to put my skills to its best use and in turn assist me in my personal development, organized, goal oriented and working as a team.

Experiences and courses

- One year and two months as secretary for the dean of alghad international college's.
- Five months as project coordinator srouh united company.
- One year as IT at ministry of communications
- Two years as secretory at dar alshaikh alowaidah.
- Certified project manager professional (PMP).
- Cambridge certificate from gulf institute to master all Microsoft office programs.
- Personality types course.

Communication

- Have a good communication skills.
- Have a good group leading skills and problem-solving skills.
- Very punctual and pay attention to details.

Languages

- Arabic (natively)
- English : fluent speaking