

# Elwalid Eltayeb Dafalla

## | Chief Accountant

Tel: 00966530826764 | Email: walaraki@yahoo.com

Jeddah, KSA

### Professional Summary

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Results-oriented Accountant with over 20 years of experience in financial management and analysis. Skilled in overseeing supplier and customer accounts, preparing trial balances, and ensuring accurate financial reporting. Adept at analyzing medical files to identify cost-saving opportunities. Proficient in handling GL transactions and assisting with the preparation of final accounts. Committed to maintaining financial compliance and delivering exceptional results.

### Work Experience

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**SPECIALIZED DENTAL & DENTAL IMPLANT COMPLEX, SAUDI ARABIA – JEDDAH** 07/2017 - Nowadays

Chief Accountant

- Manage suppliers and contractors accounts, ensuring accurate and timely payments.
- Conduct detailed analysis of medical files to identify discrepancies and cost-saving opportunities.
- Prepare trial balances to ensure accurate financial reporting.
- Post accounts transactions to the general ledger, maintaining accurate records.
- Provide support in the preparation of final accounts, including trial balance, income statement, and balance sheet.

**RAM DENTAL CARE FOR ORTHO, IMPLANT & COSMETIC DENTISTRY, SAUDI ARABIA – HASSA** 09/2010 - 12/2016

Chief Accountant

- Oversaw suppliers and contractors accounts, ensuring timely payments and maintaining positive relationships.
- Conducted analysis of medical files to identify billing errors and discrepancies.
- Posted accounts transactions to the general ledger, ensuring accurate record-keeping.
- Assisted in the preparation of final accounts, including trial balance, income statement, and balance sheet.

**AL-HOKAIL SPECIALIZED POLYCLINIC ACADEMY FOR ORTHO, IMPLANT & COSMETIC DENTISTRY** 06/2008 - 08/2010

Senior Accountant

- Oversaw suppliers and contractors accounts, ensuring timely payments and resolving any billing issues.
- Conducted analysis of medical files to ensure proper billing and compliance.

- Posted accounts transactions to the general ledger, maintaining accurate financial records.
- Assisted in the preparation of final accounts, including trial balance, income statement, and balance sheet.

ASTOON HOSPITAL

09/2002 - 02/2008

Chief Accountant

- Managed suppliers and contractors accounts, ensuring timely payments and accurate record-keeping.
- Conducted cost analysis and analyzed medical files to identify cost-saving opportunities.
- Posted accounts transactions to the general ledger, maintaining accurate financial records.
- Provided assistance in the preparation of final accounts, including trial balance, income statement, and balance sheet.

Education

BACHELOR'S DEGREE IN ACCOUNTING

03/1989 - 10/1992

Al Neelain University

Interest/Activities/Accomplishments

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- Volunteered at local charities, providing financial advice and support

Languages

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- Arabic language (mother tongue)
- English Language (fluent)

Technical Skills

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Financial Management | Supplier & Customer Account Management | Trial Balance Preparation | Cost Analysis | Medical Files Analysis | General Ledger Transactions | Financial Compliance | Computer Skills; Proficient in Microsoft Office Suite, including Word, Excel, and PowerPoint | Active Listening | Interpersonal Relationships | Multitasking

